



Mental Health
Recovery Board
Serving Warren & Clinton Counties

FY25 Wellness Innovation Grant

Request for Proposals

Project Period: July 1st, 2024 - June 30th, 2025
Submission Deadline: May 31st, 2025

Who We Are

Mental Health Recovery Board Serving Warren and Clinton Counties (MHRBWCC) is a governmental entity responsible for planning, funding, monitoring, and evaluating services and programs for residents with serious mental and emotional disorders and substance addiction in our jurisdiction. Funds come from various sources including the federal and state government, and our local levy.

Mission

The Mental Health Recovery Board Serving Warren and Clinton Counties supports a healthier community by investing in a system of mental health and substance use disorder services for the people of our counties.

Core Values

Stewardship. We are efficient and ethical in using resources and are good stewards of the public's money.

Transparent. We are open and honest with our community and those we serve.

Accountable. We are responsible for our words, our actions, and our results.

Quality. We are continuously learning, improving, and implementing best practices to address needs.

Responsive. We are proactive and agile in meeting ever-evolving behavioral health needs.

Collaborative. We are invested in partnering to maximize impact.

Equity. We are fair and inclusive, respecting the lived experience of all people.

Vision

We will be transformative in our approach to the practice of behavioral health.

Strategic Goals

Goal One. Maintain and enhance the trust and investment of the community, stakeholders, and providers in the Board's mission.

Goal Two. Increase investment in prevention strategies including expanding to targeted populations and topics.

Goal Three. Focus on continuous improvement of the crisis service system to better serve those in need.

Goal Four. Enhance and expand system partnerships.

Goal Five. Demonstrate fiscal responsibility while identifying ways to use funds to support new, innovative strategies.



Purpose

The **Mental Health Recovery Board Serving Warren and Clinton Counties** (MHRB) has had a “mini grant” program since 2011. The purpose of this program has been to provide funding for behavioral health and wellness related projects in Warren and Clinton Counties. For FY25, the mini grant program is being rebranded as the **Wellness Innovation Grant**.

In FY 2025, the Board plans to award grants for new or innovative projects that will positively affect the health and wellness of Warren and Clinton County residents. Projects will focus on [improving mental health](#), [preventing substance abuse](#), or [providing healthy alternatives](#).

Projects may focus on any aspect of behavioral health, including, but not limited to, suicide prevention, mental wellness, substance abuse prevention, training, and education. The purpose of the mini grant project is to enhance partnerships and creativity by investing in prevention services provided in the community.

Eligibility

- The project must be accessible to Warren or Clinton County residents and must clearly describe its impact on the target population.
- The project may not be a duplication of current services offered by MHRB contract providers. Exceptions to this rule are at the sole discretion of MHRB.
- Applicant must have a Federal Tax ID number or be affiliated with an organization that does (fiscal agent). Applicants that are not currently a vendor registered with the Warren County Auditor will be required to provide a completed W9 form and the Warren County Auditor’s [New Vendor Form](#).
- The applicant may not have another active project funded through this program. The successful completion of the current project is required for subsequent funding.
- The project must be completed by June 30, 2025.

Funding Amounts

Awards will vary in size based on the scope and impact of the project. The maximum project funding amount is **\$10,000**. Funding for After-Prom or similar activities will be capped at **\$5,000** and speaker fees will be capped at **\$2,500**.

Funding Limitations

- General operating expenses will be considered at a lower priority than programmatic funds.
- Only local or regional travel costs will be funded.
- Consumables may be funded but their use must be clearly defined, and the costs should be proportionate to the size and scope of the project.



Proposal Requirements

Applicants should submit a proposal no longer than **three pages**, and should include the following:

Background Information

A brief description of the organization, including organizational history, primary funding sources, certifications and licensure held by the organization, and current services provided to the community.

Problem, Opportunity, Or Need

Describe the community need the project plans to address, how the community need was identified, and what data was used to identify the need.

Project Description

Describe the project including the target population, how the project will positively impact the behavioral health and wellness of Warren and Clinton County Residents, who will be responsible for the project, the sustainability of the project after this funding is expended, and any community partners that are involved in the completion of this project.

Project Timeline

Provide a brief timeline for the project.

Project Evaluation

Explain how the success of the project will be measured, what data will be collected to demonstrate success, and how the data collected will be used in future decision making.

Budget

Provide a brief description of the total cost of the project and how these funds will be used.

Submission

Please send the proposal via email to RFP@mhrbwcc.org. Any questions can be directed to RFP@mhrbwcc.org.

Review and Acceptance

All proposals will be reviewed by appropriate MHRB staff. MHRB reserves the right to ask for additional information, accept, or reject any proposals that are received.

